

Town Hall, Rose Hill,
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To: All Members of the Council
Chief Executive

Please ask for Rachel Lenthall

Direct Line 01246 345277

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Our Ref

Your Ref

9 February, 2016

Dear Councillor,

Record of Decision taken by Joint Cabinet and Employment & General
Committee - 9 February, 2016

At a meeting of the Joint Cabinet and Employment & General Committee held on 9 February, 2016, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 14 February, 2016.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 14 FEBRUARY, 2016 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

5. Review of CCTV Service

***RESOLVED –**

- (1) That a new CCTV staffing rota be implemented as soon as possible.
- (2) That two annualised hours CCTV operator posts (800 hours per annum) be established to assist with the delivery of the service.
- (3) That the effectiveness of the new staff arrangements be reviewed after a 12 month period of operation.
- (4) That the recommendations contained within the technical feasibility report relating to existing cameras and connectivity, as outlined in paragraph 10.14 of the officer's report, be implemented by the Parking and CCTV Manager with the planned programme of improvements to the CCTV infrastructure.
- (5) That the existing CCTV recording and control equipment and management software be replaced by an open protocol system.
- (6) That a competitive tendering process, financed from the service's repairs and renewals fund, takes place to procure the open protocol system and be timed to coincide with the Town Hall restack.
- (7) That the CCTV monitoring room and associated offices be relocated from 87 New Square to the Town Hall basement, in accordance with the timetable for the Town Hall restack.
- (8) That the purchase of all equipment be subject to a competitive tendering process with the associated costs to be met from the service's repairs and renewals fund, and the GPGS project budget.

6. Building Cleaning Staffing

***RESOLVED –**

- (1) That the proposed changes to the staffing structure within Building Cleaning Services, as detailed within Appendix A of the officer's report, be approved in order to bring the establishment back into line with operational needs.

- (2) That the Interim Environmental Services Manager in consultation with the Executive Director and Human Resources be authorised to coordinate the appointment of staff to the revised structure having regard to the Council's policies and protocols.

7. Transforming Building Control in Derbyshire

***RESOLVED –**

- (1) That authority be delegated to the Development and Growth Manager, in consultation with the Chief Finance Officer, Chief Executive Officer and Leader of the Council, to:
 - I. Agree the final business case and finalise the arrangements for Chesterfield Borough Council to enter into new legal agreements setting out the terms of the partnership company
 - II. Undertake the transfer of staff under TUPE, to provide building control services to Derbyshire and beyond.
- (2) That authority be delegated to the Development and Growth Manager, in consultation with the Chief Finance Officer, to undertake the necessary procurements on behalf of the new company in order to support the transition to a new building control partnership.
- (3) That a separate trading company be established to deliver Approved Inspector Services outside of the boundary of the Local Authorities involved.
- (4) That the necessary arrangements for the establishment of the separate trading company be put in place by the Development and Growth Manager in consultation with the Chief Executive Officer and the other Local Authorities included in the new building control partnership.

8. A Review of the Careline and Support Service

***RESOLVED –**

- (1) That the proposed changes to the Careline and Support Service staffing structure be approved.

- (2) That the Housing Service Manager – Customer Division be authorised to implement the proposed changes to the staffing structure.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer